



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Courtney Gregoire

Port of Seattle  
Commission Chambers  
Pier 69, 2711 Alaskan Way  
Seattle, Washington 98111

### REGULAR MEETING

**Date: April 2, 2013**

## Chief Executive Officer

Tay Yoshitani

### ORDER OF BUSINESS

## Web site:

[www.portseattle.org](http://www.portseattle.org)

## E-mail:

**Commission-public-records@portseattle.org**

Port Commission:  
**(206) 787-3034**

Meeting and Agenda  
Information:  
**(206) 787-3210**

- |            |  |
|------------|--|
| 12:00 noon | 1. Call to Order<br>Recess to:   |
|            | 2. Executive Session, if necessary*<br>Call to Order or reconvene to Open Public Session |
| 1:00 p.m.  | 3. Approval of Minutes   |
|            | 4. Special Order of Business   |
|            | 5. Unanimous Consent Calendar**  |
|            | 6. Division, Corporate and Commission Action Items                                       |
|            | 7. Staff Briefings   |
|            | 8. New Business  |
|            | 9. Policy Roundtables  |
|            | 10. Adjournment  |

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Please refer to the Unanimous Consent Calendar

### 4. SPECIAL ORDER OF BUSINESS

- a. Commission Activities Report. ([memo enclosed](#))

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice:** *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Approval of the minutes of the regular meeting of February 5, 2013, and the special meetings of February 8, 2013, and February 14, 2013.
- b. Authorization for the Chief Executive Officer to expand the scope of the project to add a new exit lane and associated mechanical and electrical work and increase the project budget by \$360,000 for a total estimated project cost of \$1,310,000 for the Security Exit Lane Breach Control-Phase 1 project at Seattle-Tacoma International Airport (CIP #C800218). ([memo](#), [attachment 1](#), and [attachment 2 enclosed](#))

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- c. Authorization for the Chief Executive Officer to advertise bids, award, and execute a major public works construction contract for the Rental Car Baggage Claim Renovation project for an additional \$146,700 for construction, construction management, project management and other soft costs at Seattle-Tacoma International Airport. This amount is in addition to \$1,207,800 previously authorized for a total project cost of \$1,354,500 (CIP #C800541). ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to design, prepare construction documents, and perform advanced preparatory work to replace distressed concrete pavement panels and joint sealant for the 2014 Airfield Apron Pavement Replacement project at Seattle-Tacoma International Airport in the amount of \$300,000. The total estimated project cost in 2014 is \$6,500,000 (CIP #C102573). ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to enter into an interlocal agreement with Seattle Community Colleges Television, part of the Seattle Community College District VI of the State of Washington, in the amount of \$1,185,000. ([memo](#) and [agreement enclosed](#))
- f. Approval of a motion to authorize payment of defense costs for current employees for claims related to the Airport Concessions Disadvantaged Business Enterprise program. ([motion enclosed](#))

**PUBLIC TESTIMONY:** The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- a. First Reading of Resolution No. 3677: A Resolution of the Port Commission of the Port of Seattle establishing a rates and charges methodology and other policies for the use of facilities at Seattle-Tacoma International Airport; and authorizing the Managing Director, Aviation Division to calculate Airline rates and charges in accordance with said methodology, and implement all other provisions of this Resolution. ([memo](#), [resolution](#), and [attachment enclosed](#))

**7. STAFF BRIEFINGS**

- a. 2012 Annual Report, Office of Social Responsibility. ([memo](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), and [presentation enclosed](#))
- b. 2013 Operating Budget Forecast, revised 2013 Capital Budget and 2013 Draft Plan of Finance Briefing. ([memo](#), [presentation 1](#), and [presentation 2 enclosed](#))

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.